

APPENDIX 1

Occombe Facilitator role.

Key Responsibilities.

1. To act as an independent chair for the Occombe family meetings
2. To ensure that the terms of Reference for the Occombe Meetings are adhered to.
3. To ensure that agendas represent the views of all people attending the meeting.
4. To chair meetings and review minutes ensuring they are an accurate record of discussions.
5. To support good communication and positive dialogue between groups ensuring that they are always professional objective and effective.
6. To actively support resolution disputes.
7. To identify the "Middle ground" and support mutually agreement to move plans on.
8. To act as a mediator to enable full involvement of meeting members in the process.
9. To hold Torbay Care Trust to account in relation to adherence to agreed processes for the implementation of the project plan.

Date 6th April 2011.

